**AGENDA**

1. To receive apologies for absence

2. To receive declaration(s) of interest

3. To agree as a correct record the minutes of the Meeting of the Parish Council 18 August 2021 and the extra-ordinary meeting 8 December 2021

4. Public Participation Session

5. To authorise the Chairperson to act as interim Parish Clerk

6. To discuss Parish Clerk vacancy and NALC contract

7. To discuss purchase of IT equipment and email transfer re [clerk@pendletonvillage.co.uk](mailto:clerk@pendletonvillage.co.uk)

8. To discuss planning applications received/decided upon since the last meeting

9. To discuss Finance Matters:

(a) to receive and approve up to date financial accounts 2021/22

(b) to authorise payments as per schedule contained in the accounts

(c) to discuss increase in Came & Co Insurance Policy

10. To receive an update re Lengthsman Scheme

11. To consider and action any correspondence received since the last meeting

12. To receive an update re Website

13. To receive report(s)/update(s) on highway(s) issues

14. To raise items for the next scheduled Parish Council meeting (no discussion)

15. Date and time of next meeting (suggested 3 November 2021 at 7.30pm)

**ROBERT WHITWELL**

Pendleton Interim Parish Clerk